

THE COMMUNITY CHURCH OF NEW YORK UNITARIAN UNIVERSALIST

BOARD OF TRUSTEES MEETING AGENDA (DRAFT 4)

Wednesday, December 17, 2008

Gallery – **6:30 pm to 9:00 pm** (6:00 pm food and conversation)

6:00 Food, conversation and celebration (**Pot Luck**)

- 6:30**
- 1)
 - a) **Welcome**
 - b) **Process Observer** (We need a volunteer)
 - c) **Time Keeper** (We need a volunteer)
 - 2)
 - a) **Chalice Lighting**
 - b) **Opening Words** (We need a volunteer)
 - c) **Board Covenant** – ALL Read in unison (Board and Guests)

“We covenant to try always to treat each other with kindness and respect for the unique human being each of us is and the unique gifts each of us has to offer as together we hold this church in trust.”

- 3) Board Meeting Administration and Housekeeping
 - a) Explanation of Board Meeting Parliamentary Process for Guests*
 - b) Index Cards for Questions, Ideas or Suggestions
 - c) Sign up sheets**
- 4) Announcements and Acknowledgements
 - a) **Emancipationist Ball**, Sunday January 18, 2009
 - b) **Congregational Quarterly Meeting**, Sunday January 25, 2009
 - c) **Board Retreat** Saturday, February 7, 2009
 - d) **UUA Presidential Candidates in Metro NY** 2/13/09 – 2/16/09
 - e) **<http://groups.yahoo.com/group/ccny-trustees2>**
- 6:40** 5) Agenda Review
- 6) Consent Agenda
 - a) Accepting the updated **Finance Committee charter***
- 6:45** 7) Unfinished Business (**20 minutes maximum each item**)
 - a) Discussion with **Frans Verhagen** on **Sustainability** and implementation of our congregational support of the **Earth Charter** (This has already been rescheduled twice)
 - b) Recommendations from Finance/Discussion of **Potential Mid-Year Budget Adjustment** includes on Pews and Doolittle
 - c) Discussion of **Legal Opinions Received and Response Required**
 - d) **“Transparency and Accountability”**

(Continued on other side)

- 8:05** 8) New Business (**10 minutes maximum each item**)
- a) Discussion of **Natalie Webb board attendance and standing**
 - b) Accept **Art Group's** Charter and request to be a committee
 - c) Approve Andrea Lerner's request for no cost Guest House Accommodations (Fri/Sat/Sun) and Hall of Worship/Assembly Hall (Fri night) for both **UUA Presidential Candidates 2/13 – 2/16**
 - d) Need "**Board Retreat**" Working Group (also to address our plan to integrate and transitioning new Board Members)
 - e) Discussion of **November 9, Congregational meeting**
 - f) Need "**Annual Meeting**" Working Group to assist the chair with the agenda, logistics and report to the congregation
 - g) Discussion of **approving Senior Minister's housing allowance at its current level of \$7,300 per month***
 - h) Approval of **November 19, 2008 Board Meeting Minutes***
 - i) Discussion of our **Nominating Process***
 - j) Discussion of **Board member's Fiduciary Responsibilities/Liability**
 - k) Discussion of Support for **Knowledge Ethiopia** and the boarder issue of fundraising for "outside" groups (Fay Bennett Lord)
 - l) "**Emails: Policy and Recent Board emails**" (Rev. Southworth)
- 8:30** 9) Leadership Reports (**see on-line written reports**)
- a) **Senior Minister's Report** (5 minutes) (Rev. Bruce Southworth)
 - b) **Q&A on the on-line written reports** this meeting (5-10 minutes)
- 10) Infrastructure Committees Trustee Initiatives Updates
- a) **Q&A on the on-line written reports** this meeting (5-10 minutes)
- 8:55** 11) Process Observation
- 12) a) Closing Words (**Peter J. Robinson Jr.**)
- b) Extinguishing the Chalice – Read in unison

"We extinguish this flame, but not the light of truth, the warmth of community, or the fire of commitment. These we carry in our hearts until we are together again."
— Elizabeth Selle Jones

- c) Next Board of Trustees meeting is: **January 28, 2009**
- 13) "The Parking Lot" or "Radar" **Future Items not for this meeting**
- a) Follow-up on "**How can we tell if we're working on Our Mission?**"
Board Exercise on October 22, 2008
 - b) **Policy for Electronic Voting for Executive Committee**
 - c) Discussion of **October 30, 2008 Executive Committee Action**