

THE COMMUNITY CHURCH OF NEW YORK UNITARIAN UNIVERSALIST

BOARD OF TRUSTEES MEETING AGENDA (DRAT 3)

Wednesday, November 19, 2008

Gallery – **6:30 pm to 8:30 pm** (6:00 pm food and conversation)

6:00 Food, conversation and celebration (**Pot Luck**)

- 6:30**
- 1)
 - a) **Welcome**
 - b) **Process Observer** (We need a volunteer)
 - c) **Time Keeper** (We need a volunteer)
 - 2)
 - a) **Chalice Lighting**
 - b) **Opening Words** (We need a volunteer)
 - c) **Board Covenant** – ALL Read in unison (Board and Guests)

“We covenant to try always to treat each other with kindness and respect for the unique human being each of us is and the unique gifts each of us has to offer as together we hold this church in trust.”

- d) **Board** Round-robin Reading of **Our Mission and Vision:**

Our Mission

“To grow as a caring, justice-making, anti-racist, diverse, spiritual community.” ~ Adopted January, 2003

Vision Statement

“We, the members of The Community Church of New York Unitarian Universalist embrace the transforming vision of the "Beloved Community", a just world in which all persons can share equitably in the wealth of the world, and freely develop their gifts and potential.

We commit ourselves to provide for each other an intergenerational community of love, by embracing diversity and religious freedom, and by encouraging personal and spiritual growth through worship, social action, fellowship and education.

We commit ourselves to action in our congregation, our city, our denomination our country and our world to bring the vision of the Beloved Community to fruition.” ~ Adopted January, 2003

- 6:40**
- 3) Board Meeting Administration and Housekeeping
 - a) Explanation of Board Meeting Parliamentary Process for Guests*
 - b) Index Cards for Questions, Ideas or Suggestions
 - c) Sign up sheets**
 - d) It's Nominating Committee Season!

(Continued on other side)

- 4) Announcements and Acknowledgements
 - a) **Board Retreat Saturday**, February 7th
 - b) **UUA Presidential Candidates in Metro NY** 2/13/09 – 2/16/09
- 6:50 5) Agenda Review
- 6) Consent Agenda
 - a) Approval of **October 20, 2008 Board Meeting Minutes***
 - b) Approval of **October 30, 2008 Executive Committee Action***
- 6:55 7) Leadership Reports (**about 5 minutes each**)
 - a) **Board Chair's Report** (Mark de Solla Price)
 - b) **Senior Minister's Report** (Rev. Bruce Southworth)
 - c) **Director of Lifespan Religious Education Report**
(Janice Marie Johnson)
 - d) **Administrator's Report** (Bruce Prince)
 - e) **Church Council Report** (Peter J. Robinson Jr.)
- 7:20 8) Trustee Initiatives Updates (**about 5 minutes each item**)
 - a) (Skipped this meeting)
- 9) New Business (**10 minutes maximum each item**)
 - a) Review Discussion of **Business Administrator Reporting Structure** with the Personnel Committee (25 minutes for this one discussion topic, 3 minutes per speaker, Q/A with Personnel Committee)
 - b) **Nominating Committee** meeting with the Board
 - c) Discussion of **Potential Mid-Year Budget Adjustment**
 - d) Discussion of **Facilities Rental Business Plan Options**
 - e) Discussion of **Legal Opinions Received and Still Required**
 - f) Discussion of **November 9, Congregational meeting**
- 8:10 10) Unfinished Business (**10 minutes maximum each item**)
 - a) **Policy for Electronic Voting for Executive Committee**
 - b) **"Transparency and Accountability"** * (Rev. Bruce Southworth)
- 8:25 11) Process Observation
- 12)
 - a) Closing Words (We need a volunteer)
 - b) Extinguishing the Chalice – Read in unison

"We extinguish this flame, but not the light of truth, the warmth of community, or the fire of commitment. These we carry in our hearts until we are together again."
— Elizabeth Selle Jones
- c) Next Board of Trustees meeting is: **December 17, 2008**
- 13) "The Parking Lot" or "Radar" **Future Items not for this meeting**
 - a) Discussion of Support for **Knowledge Ethiopia** and the broader issue of fundraising for "outside" groups (Fay Bennett Lord)
 - b) **"Emails: Policy and Recent Board emails"** (Rev. Southworth)
 - c) Follow-up on **"How can we tell if we're working on Our Mission?"**
Board Exercise on October 22, 2008
 - d) Discussion with **Frans Verhagen** on implementation of our support of the **Earth Charter** will take place at the 12/17/08 Board meeting