

# THE COMMUNITY CHURCH OF NEW YORK UNITARIAN UNIVERSALIST

## BOARD OF TRUSTEES MEETING AGENDA (UPDATE 2)

Wednesday, October 22, 2008

Gallery – **6:30 pm to 8:30 pm** (6:00 pm food and conversation)

**6:00** Food, conversation and celebration (**Pot Luck**)

- 6:30**
- 1)
    - a) **Welcome**
    - b) **Process Observer** (We need a volunteer)
    - c) **Time Keeper** (We need a volunteer)
  - 2)
    - a) **Chalice Lighting**
    - b) **Opening Words** (Jennifer Hampshire)
    - c) **Board Covenant** – Read in unison

**“We covenant to try always to treat each other with kindness and respect for the unique human being each of us is and the unique gifts each of us has to offer as together we hold this church in trust.”**

- d) Round-robin Reading of **Our Mission and Vision:**

### **Our Mission**

“To grow as a caring, justice-making, anti-racist, diverse, spiritual community.” ~ Adopted January, 2003

### **Vision Statement**

“We, the members of The Community Church of New York Unitarian Universalist embrace the transforming vision of the "Beloved Community", a just world in which all persons can share equitably in the wealth of the world, and freely develop their gifts and potential.

We commit ourselves to provide for each other an intergenerational community of love, by embracing diversity and religious freedom, and by encouraging personal and spiritual growth through worship, social action, fellowship and education.

We commit ourselves to action in our congregation, our city, our denomination our country and our world to bring the vision of the Beloved Community to fruition.” ~ Adopted January, 2003

- 6:40**
- 3) Board Meeting Administration and Housekeeping
    - a) Explanation of Board Meeting Parliamentary Process for guests\*
    - b) Index Cards for Questions, Ideas or Suggestions
    - c) Sign up sheets\*\*
    - d) It's Nominating Committee Season

**(Continued on other side)**

- 4) Announcements and Acknowledgements
  - a) UU-UNO's Update on Reaffirming Human Rights for All: the **Universal Declaration at 60** (United Nations Day) Friday, Oct 24
  - b) **Congregational Quarterly Meeting** Sunday, November 9
- 6:45** 5) Agenda Review
- 6) Consent Agenda
  - a) Approval of September 24, 2008 Board Meeting Minutes\*
- 7) **“How can we tell if we’re working on Our Mission?” Board Exercise**  
(about 20 minutes – we need a volunteer flip chart scribe)
- 7:10** 8) George Martin **(5 minutes maximum)**
- 7:15** 9) Leadership Reports **(about 5 minutes each)**
  - a) **Board Chair’s Report** (Mark de Solla Price)
  - b) **Senior Minister’s Report** (Rev. Bruce Southworth)
  - c) **Director of Lifespan Religious Education Report**  
(Janice Marie Johnson)
  - d) **Administrator’s Report** (Bruce Prince)
  - e) **Church Council Report\*** (Peter J. Robinson Jr.)
- 7:40** 10) Trustee Initiatives Updates **(about 5 minutes each item)**
  - a) **Congregational Assessment and Planning** Update
  - b) **Communications Committee Website** Meeting Oct 7, 6:30 pm
  - c) **Congregational Education that this is not the time to pass the bylaw amendment** (Diane, Deborah and Janice)
  - d) **Reaching Out to Find a Facilitator and for the Board Retreat intensive training\*** (Mark de Solla Price)
- 8:00** 11) Unfinished Business **(10 minutes maximum each item)**
  - a) Approval of July 25, 2008 Special Board Meeting Minutes\*
- 12) New Business **(10 minutes maximum each item)**
  - a) **Accept Personnel Committee’s Recommendation to Adopt Personnel Policy Manual\*** (Bruce Prince):
  - b) **Agenda for Congregational Quarterly Meeting 11/9 (mail 10/24)**
  - c) **“Transparency and Accountability” \*** (Rev. Bruce Southworth)
- 8:25** 13) Process Observation
- 14)
  - a) Closing Words **Fay Bennett Lord**
  - b) Extinguishing the Chalice – Read in unison

**“We extinguish this flame, but not the light of truth, the warmth of community, or the fire of commitment. These we carry in our hearts until we are together again.”**  
— Elizabeth Selle Jones
- c) Next Board of Trustees meeting is: **November 19, 2008**
- 15) **“The Parking Lot” or “Radar” Future Items not for this meeting**
  - a) Policy for **Electronic Voting for Executive Committee**
  - b) Discussion of Support for **Knowledge Ethiopia** (Fay Bennett Lord)