

# THE COMMUNITY CHURCH OF NEW YORK UNITARIAN UNIVERSALIST

## BOARD OF TRUSTEES MEETING AGENDA (UPDATE 3)

Wednesday, September 24, 2008

Gallery – **6:30 pm to 8:30 pm** (6:00 pm food and conversation)

**6:00** Food, conversation and celebration ( **We need a volunteer** )

- 6:30**
- 1)
    - a) **Welcome**
    - b) **Today's minutes** (Jennifer Hampshire, Clerk)
    - c) **Process Observer** (Mary Dugan)
  - 2)
    - a) **Chalice Lighting**
    - b) **Opening Words** (Douglas Anderson)
    - c) Round-robin Reading of **Our Seven Principles\***
    - d) **Board Covenant** – Read in unison

**“We covenant to try always to treat each other with kindness and respect for the unique human being each of us is and the unique gifts each of us has to offer as together we hold this church in trust.”**

- 6:40**
- 3) Board Meeting Administration and Housekeeping
    - a) Explanation of Board Meeting Parliamentary Process for guests\*
    - b) Index Cards for Questions, Ideas or Suggestions
    - c) Sign up sheets\*\*
  - 4) Announcements and Acknowledgements
    - a) Welcome to **Suzanne Marsh**, this year's ministerial Intern
    - b) **Communications Committee Website** Meeting Oct 7, 6:30 pm
    - c) **UUCSR Leadership Development Day\*\*** Oct. 4
    - d) UU Metro NY **Presidents' Roundtable** Oct. 18
    - e) **Congregational Quarterly Meeting** Sunday, November 9
    - f) **Church Council Capsules\*\***
- 6:50**
- 5) Agenda Review
  - 6) Consent Agenda
- (none)**
- 7) Leadership Reports (**about 5 minutes each**)
    - a) **Board Chair's Report** (Mark de Solla Price)
    - b) **Senior Minister's Report** (Rev. Bruce Southworth)
    - c) **Director of Lifespan Religious Education Report**  
(Janice Marie Johnson)
    - d) **Administrator's Report** (Bruce Prince)

**(Continued on other side)**

- 7:10** 9) Unfinished Business **(10 minutes maximum each item)**
- a) Discussion of **Minutes Policy\*** (Diane Kaylor)
  - b) **Annual Plan** Update and Review\*
- 7:30** 8) Trustee Initiatives Updates **(10 minutes maximum each item)**
- a) **Congregational Assessment and Planning** Update  
(Jennifer Hampshire, Janice Marie Johnson, Bruce Southworth)
  - b) **Hall of Worship Renovations\*\*** Update (Deborah Gambs)
- 7:50** 10) New Business **(10 minutes maximum each item)**
- a) Policy for Supporting the **UU NYC Cluster\***
  - b) Discussion of September 24, 2008 **Treasurer's Report\***
  - c) Discussion of the **Board's response to the Amended Proposed Bylaw Amendment** to be voted on at the November 9 Meeting
  - d) Discussion and Approval of **Pending Minutes:**
    - i. Approval of June 1, 2008 Congregational Meeting Minutes\*
    - ii. Approval of July 9, 2008 Board Meeting Minutes\*
    - iii. Approval of July 25, 2008 Special Board Meeting Minutes\*
    - iv. Approval of August 20, 2008 Board Meeting Minutes\*
  - e) Policy for **Electronic Voting for Executive Committee\***
  - f) Discussion of Support for **Knowledge Ethiopia** (Fay Bennett Lord)
- 8:25** 11) Process Observation
- 12) a) Closing Words **Suzanne Marsh**
- b) Extinguishing the Chalice – Read in unison

**“We extinguish this flame, but not the light of truth, the warmth of community, or the fire of commitment. These we carry in our hearts until we are together again.”**

**— Elizabeth Selle Jones**

- c) Next Board of Trustees meeting is:  
**Wednesday, October 22, 2008**

\* Documents will be printed for the meeting and are also on-line in the Trustee YahooGroup

\*\* See documents ONLY on YahooGroup (will NOT be printed for meeting)

**Updated September 24, 2008**