

## 4/8/08 Board Meeting Agenda (update 4)

### THE COMMUNITY CHURCH OF NEW YORK BOARD OF TRUSTEES MEETING

Tuesday, April 8, 2008

Gallery – **6:30 pm to 8:30 pm** (6:00 pm food and conversation)

**6:00** Food and conversation – (**Mary Dugan**)

**6:30** 1) Opening Words – (**Mary Dugan**)

2) Board Covenant – Read in unison

**“We covenant to try always to treat each other with kindness and respect for the unique human being each of us is and the unique gifts each of us has to offer as together we hold this church in trust.”**

3) Board Meeting Administration

- a) Explanation of Board Meeting Parliamentary Process for guests
- b) Process Observer
- c) Index Cards for Questions, Ideas or Suggestions
- d) Sign up sheets, pending **Support** and **Conflict of Interest** Forms

4) Agenda Review

5) Consent Agenda

a) Approval of March 26, 2008 Board Meeting Minutes\*

b) Approval of March 30, 2008 Congregational Meeting Minutes\*

6) Announcements & Acknowledgements

- a) Community Church **Spring Retreat**: April 28 – 20 (Warwick, NY)
- b) **Metro District Annual Meeting**: May 2 – 3 (Stamford, CT)
- c) **Congregation Budgetary Hearing**: Sunday, May 18
- d) Metro District **Anti-Racism and Diversity Conclave**:  
May 31 (held at Community Church of NY UU)
- e) **General Assembly**: June 25 – 29 (Ft Lauderdale, FL)
- f) **UULTI** (Unitarian Universalist Leadership Team Institute):  
July 28 – August 3 (Huntingdon, PA)
- g) **Blue Name Tags** for all Board of Trustees (please wear them)

**6:45** 7) Leadership Reports

- a) **Administrator’s Report (Rosanna Rosado)\***
- b) **Treasure’s Report (Mary Dugan)\***
- c) **Board Chair’s Report (Mark de Solla Price)\***

**7:15** 8) Unfinished Business

- a) **Right Relations Team Report (Diane Kaylor)**
- b) **Budget Process for 2008-09\* (Winifred Zubin)**

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**7:45** 9) New Business

- c) Resignation of **Nancy Ruckes, Clerk** related issues
- d) **Metro District Annual Meeting** reimbursement amount\*
- e) **Metro District Annual Meeting** delegate selection\*
- f) Standardize on "**Community\_Bylaws\_Amended\_2007-11\_a.doc**" as the file that reflects our current, official bylaws, and make them available in all on-line systems and on paper for those members who wish them.
- g) Audit purpose and Financial Reconciliation** to approved and distributed actuals (**Mary Dugan**)

**8:00** 10) Annual Plan Monitoring

11) Questions from Board Orientation and Training (BOAT) Day

**8:20** 12) Process Observation

13) Closing Words – (**Douglas Anderson**)

Next Board of Trustees meeting are:

**Wednesday, April 23, 2008**

- a. Discussion of options for outside consulting, facilitation and/or mediation to help come to clarity for an action plan for the Membership Coordinator and Administrator Positions (Board and Andrea Lerner)\*
- b. Beginning our Congregational Assessment Process Discussion\* (Natalie Webb, Jennifer Hampshire, Andrea Lerner)
- c. Interim Administration Issues (Office Assignment, eSkills, etc)
- d. Membership Coordinator and Administrator staffing/accountability
- e. tabled Motion to **Rescind Prior Board Resolutions Delegating Day-to-Day Operations to the Senior Minister.**
- f. **Molly Scott's Exit Interview** Report

**Tuesday, May 13, 2008**

**Wednesday, May 28, 2008**

**Invited Guests:** Winifred Zubin (**Finance Committee**)  
Andrea Lerner (**UU Metro NY District Executive**)

\* Documents will be printed for the meeting and are also Trustee YahooGroup

\*\* See documents ONLY on YahooGroup (will NOT be printed for meeting)

**Updated April 6, 2008**